



7th Grade

Comic Strip



Directions

Create a comic strip explaining your topic and your position on the issue. Pretend your reader knows **NOTHING** about your topic, so it is up to you to teach them!



Sample Draft

Position Comic Strip

Choose your topic.

30 Grade 4 Argumentative Prompts

Read each scenario (some have background details for context) and choose a position to argue for or against.

1. Should students be able to be punished by their school for what they say online?
2. Should the United States have universal healthcare?
3. Should computers & tablets replace printed books?
4. Should smoking while driving be illegal in every state?
5. Should parents limit the amount of screen time they allow their children?
6. At what age should a person be allowed to vote?
7. At what age should children be allowed to be left at home alone?

Take a position & argue it.

Use the computer to do research.

Don't stress!!!

Just do your best.

I'M DONE!

Make sure to turn it in!

Use class time wisely!

Don't forget anything!

Make sure to turn it in!

Accessing Document

The screenshot shows a Microsoft Teams interface. At the top, there are navigation tabs: 'Conversations', 'Files', 'Class Notebook', and 'Assignments'. The 'Assignments' tab is selected and highlighted with an orange arrow. Below the tabs, there is a 'Back' button on the left and a 'Turn in' button on the right. The main content area is titled 'Comic Strip'. On the right side, there are details: 'Due Date: Thu May 30, 2019 at 11:59 PM' and 'Points: 50 points possible'. Under 'Instructions', it says 'Use the direction booklet to help you.' Under 'Reference materials', it says 'None'. Under 'My work', there is a document card for 'Comic Strip.docx'. A context menu is open over this document, showing options: 'Open in Teams', 'Open in Word', 'Open in Word Online', and 'Download'. An orange arrow points to the 'Open in Word' option.

1. Sign in to Microsoft Teams
2. Login: sID#@phsd144.net
District Password
3. Click on ASSIGNMENTS
4. Click on ARGUMENTATIVE NEWSLETTER
5. Click on next to document in MY WORK
6. Select OPEN IN WORD.



Set Up Document Layout

MARGINS

The screenshot shows the Microsoft Word interface with the 'Layout' tab selected. The 'Margins' group in the ribbon is active, and the 'Page Setup' dialog box is open. The 'Margins' tab is selected, and the 'Top' and 'Bottom' margin values are set to 0.5 inches, while 'Left' and 'Right' are set to 0.75 inches. An orange arrow points from the 'Custom Margins...' button at the bottom of the ribbon to the 'Page Setup' dialog box. Another orange arrow points from the 'Page Setup' dialog box to the 'OK' button. The 'Apply to' dropdown is set to 'Whole document'.

File Home Insert Design Layout References Mailings Review View Tell me what you want to do... Coach O'Day

Margins Orientation Size Columns Line Numbers Hyphenation

Last Custom Setting
Top: 1" Bottom: 1"
Left: 0.75" Right: 0.75"

Normal
Top: 1" Bottom: 1"
Left: 1" Right: 1"

Narrow
Top: 0.5" Bottom: 0.5"
Left: 0.5" Right: 0.5"

Moderate
Top: 1" Bottom: 1"
Left: 0.75" Right: 0.75"

Wide
Top: 1" Bottom: 1"
Left: 2" Right: 2"

Mirrored
Top: 1" Bottom: 1"
Inside: 1.25" Outside: 1"

Custom Margins...

Page Setup

Margins Paper Layout

Margins
Top: 1" Bottom: 1"
Left: 0.75" Right: 0.75"
Gutter: 0 Gutter position: Left

Orientation
Portrait Landscape

Pages
Multiple pages: Normal

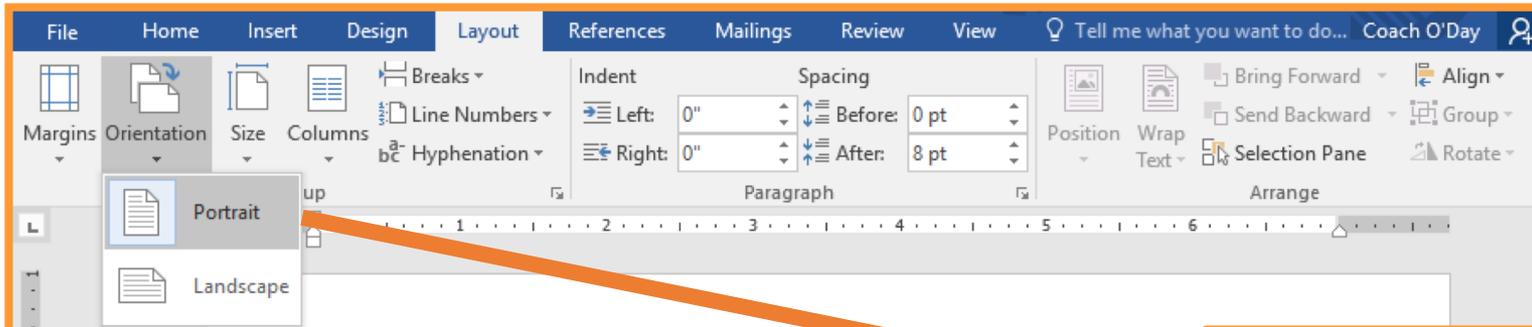
Preview

Apply to: Whole document

Set As Default OK Cancel

1. Click on LAYOUT & select MARGINS
2. Select CUSTOM MARGINS
3. Set TOP & BOTTOM margins to 0.5"
4. Set LEFT & RIGHT margins to 0.75"
5. Click OK

PAGE ORIENTATION

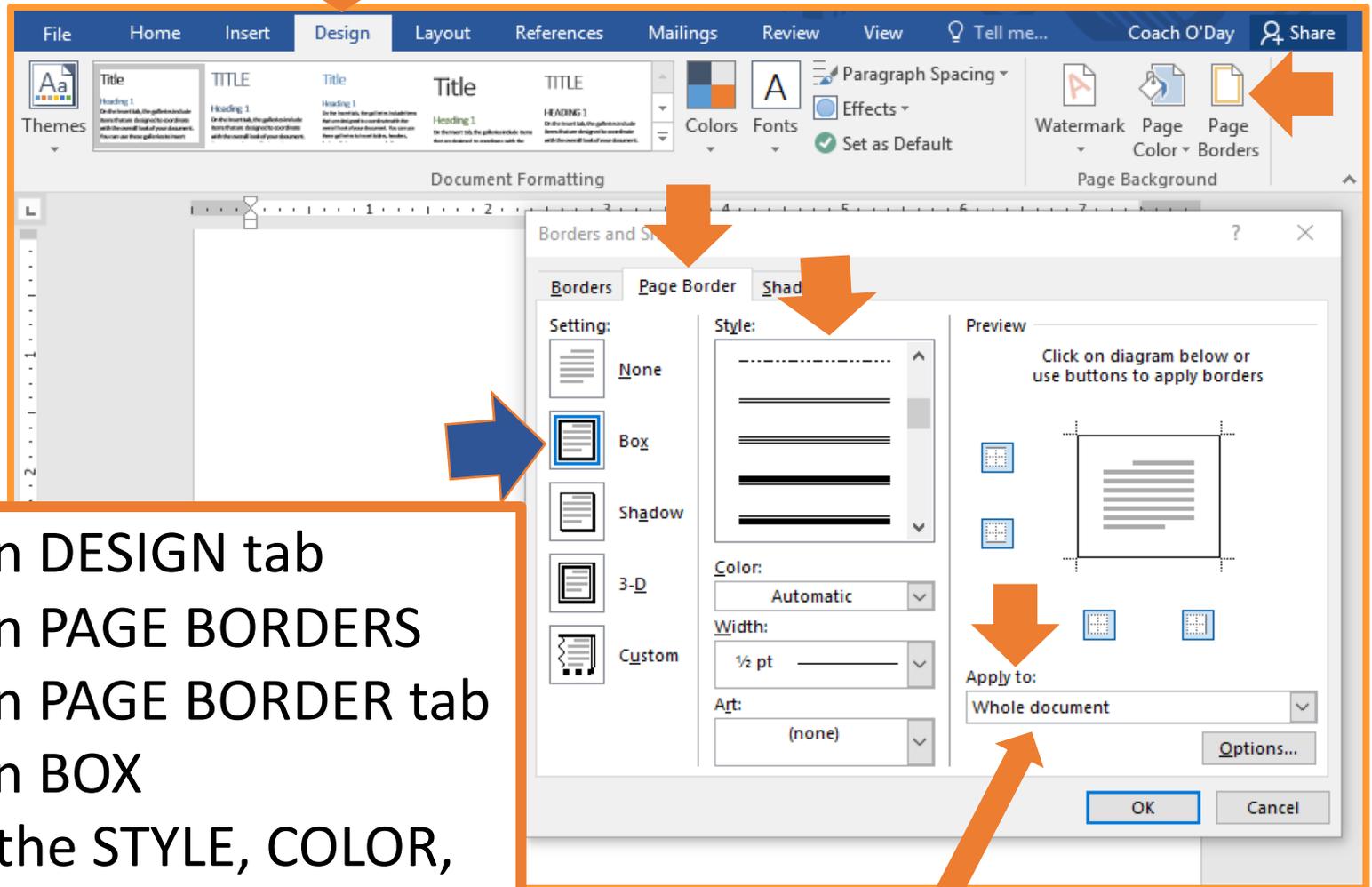


1. Click on ORIENTATION
2. Select PORTRAIT



Formatting Document

PAGE BORDER



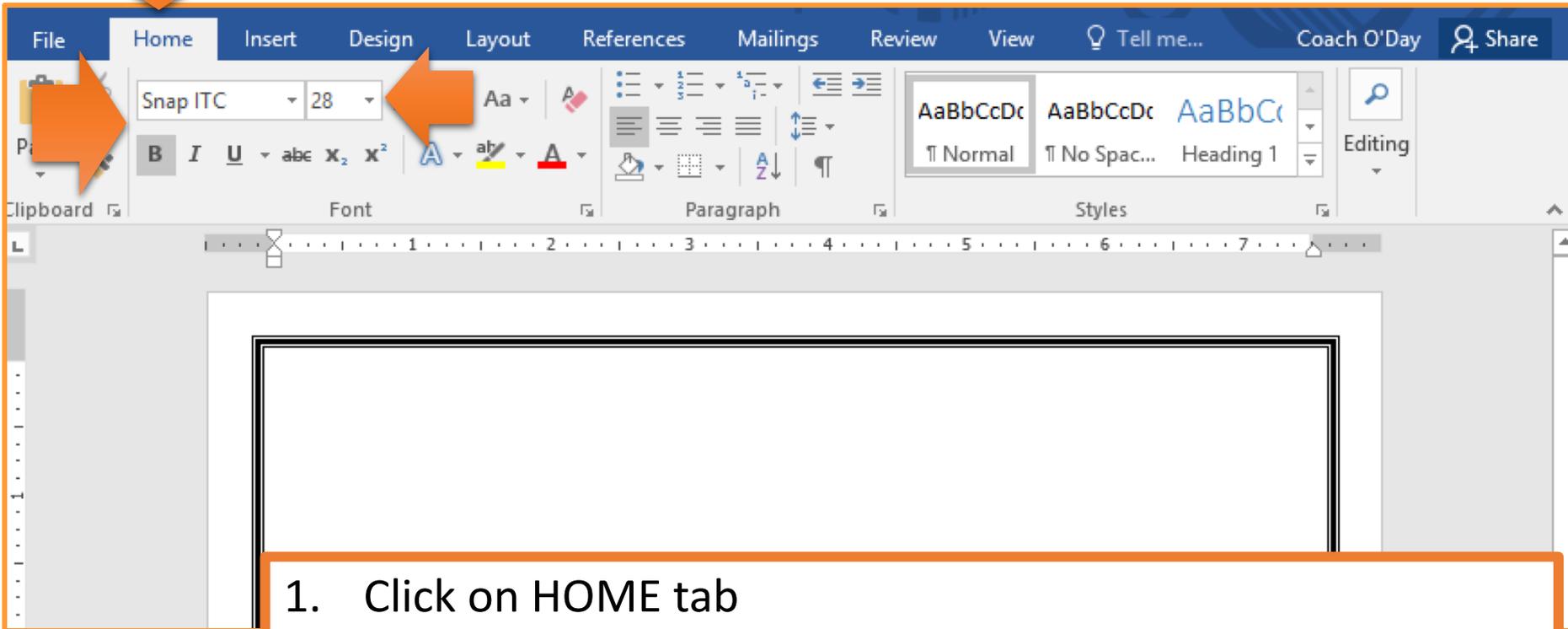
1. Click on DESIGN tab
2. Click on PAGE BORDERS
3. Click on PAGE BORDER tab
4. Click on BOX
5. Select the STYLE, COLOR, WIDTH for the border.
6. Click OK

***** Make sure it says WHOLE DOCUMENT *****



Comic Strip Title

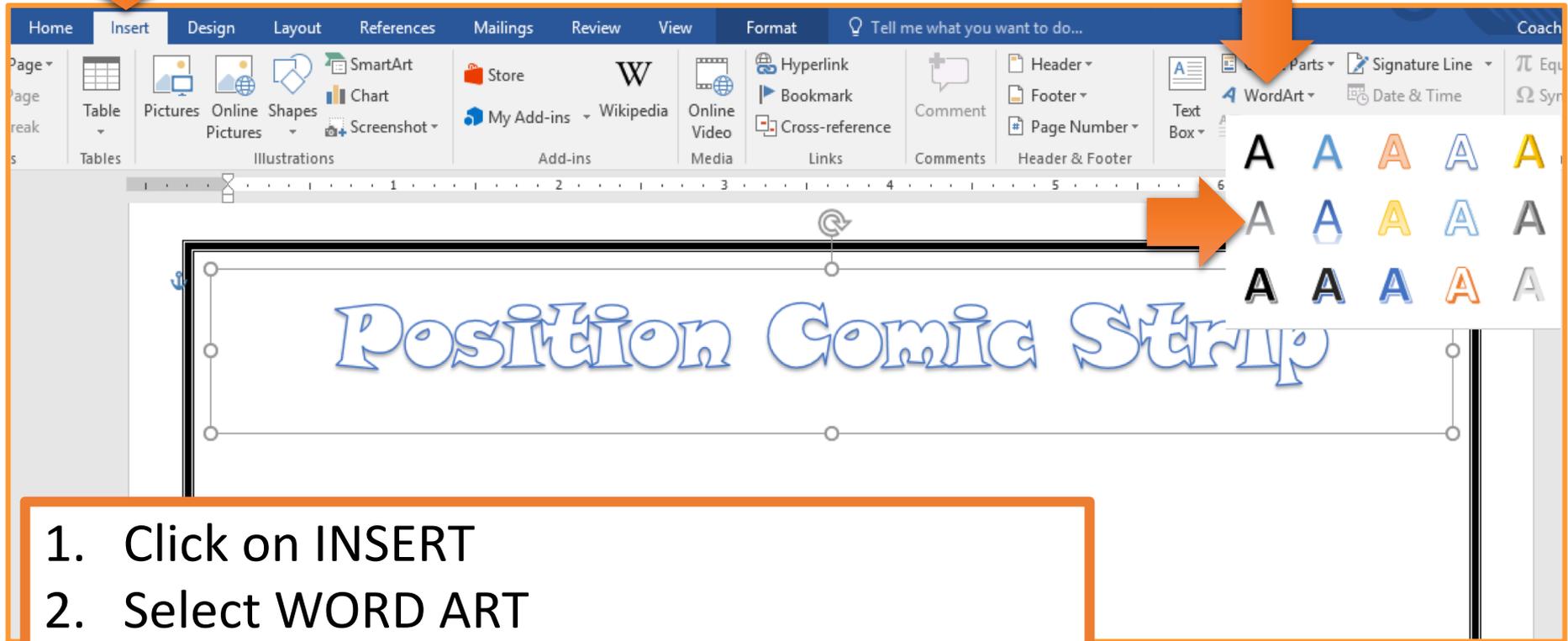
COMIC STRIP TITLE 1



1. Click on HOME tab
2. Change the font to COMIC SANS, ELEPHANT, or SNAP ITC.
3. Change the text size to between 26-36 pt.
4. Change the font style to YOUR CHOICE

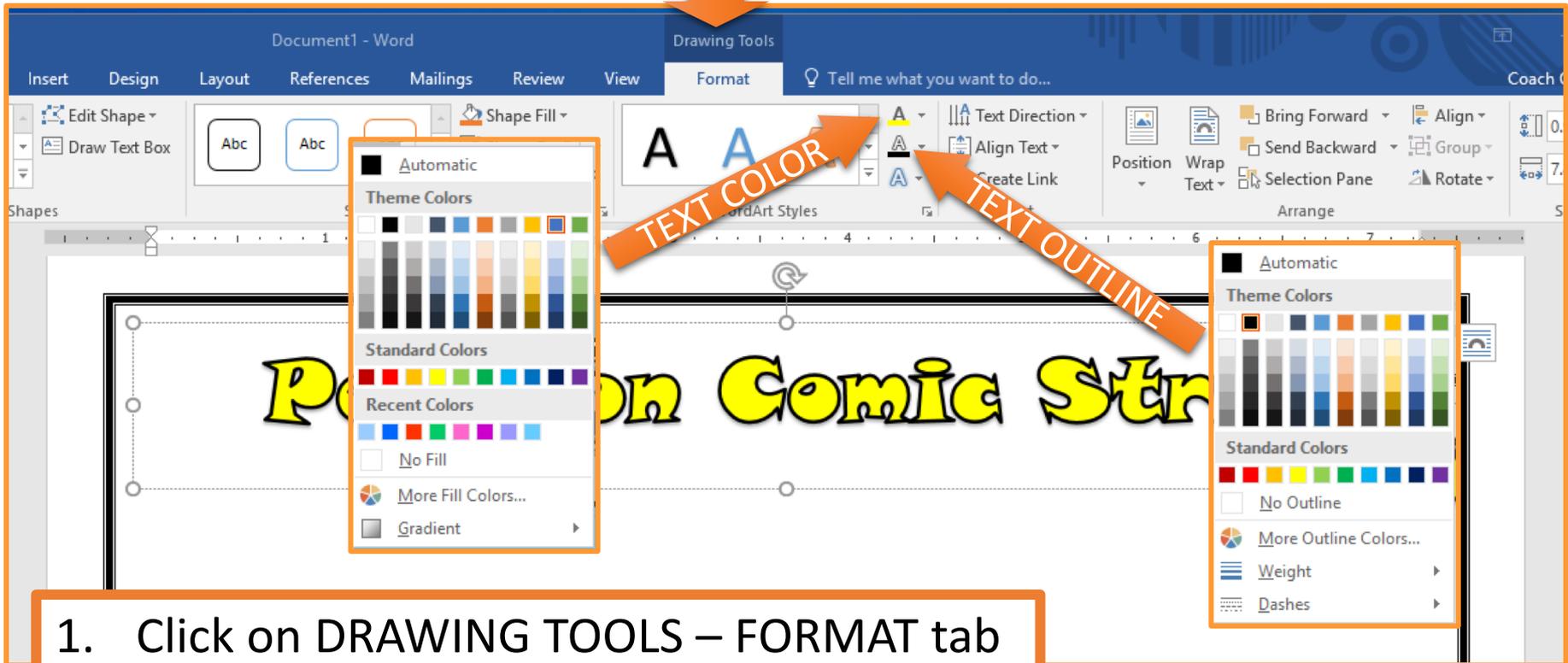
***** Must be easily readable*****

COMIC STRIP TITLE 2



1. Click on INSERT
2. Select WORD ART
3. Choose the style YOUR CHOICE
4. In the textbox, type the comic strip title.
 - **Must be related to your topic!**
5. Center the title on the page.

COMIC STRIP TITLE 3

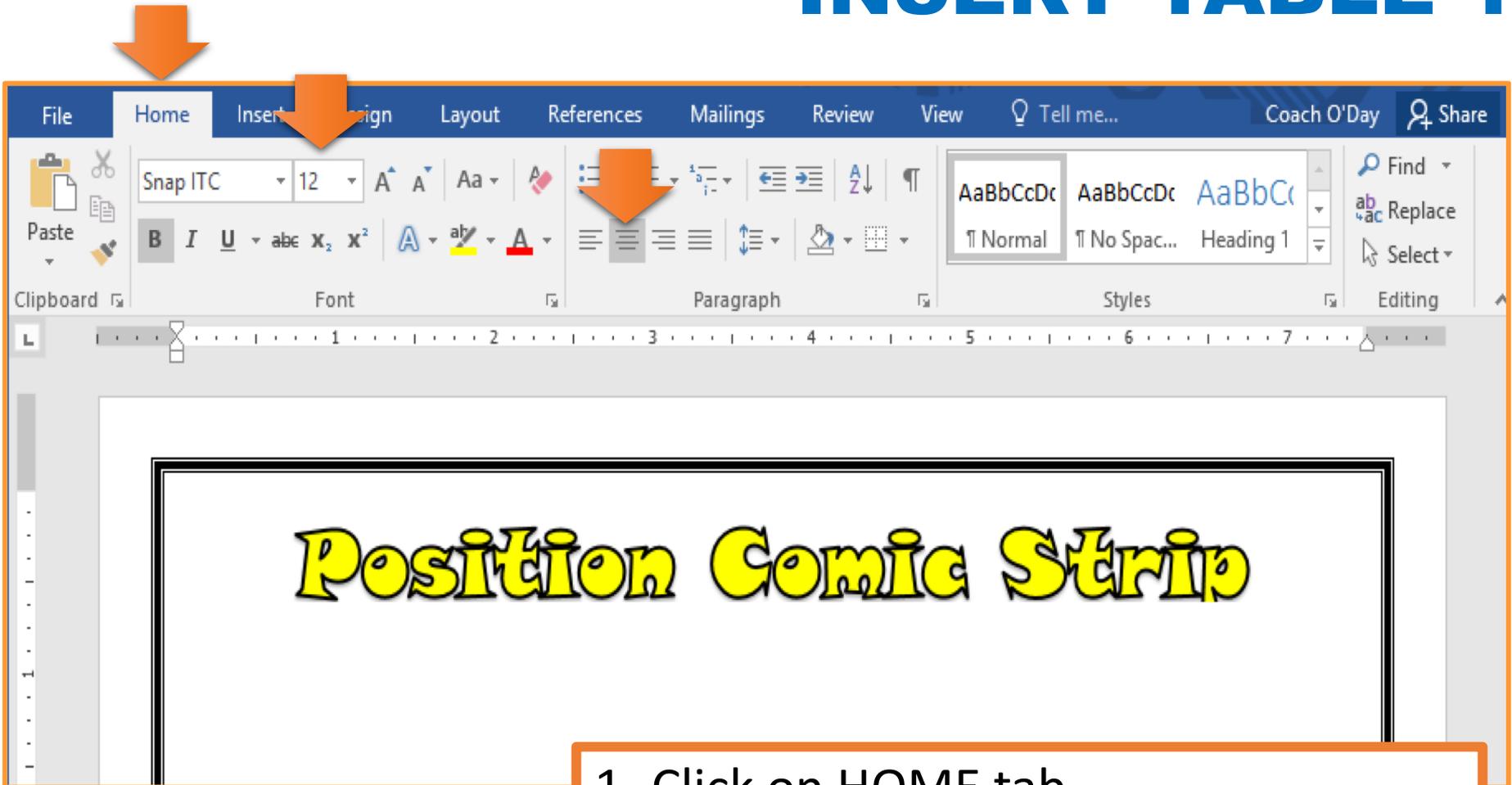


1. Click on DRAWING TOOLS – FORMAT tab
2. Select the title text
3. Click on TEXT COLOR
4. Select the color YOUR CHOICE
5. Click on TEXT OUTLINE
6. Select the color & weight YOUR CHOICE
7. Resize the textbox if necessary



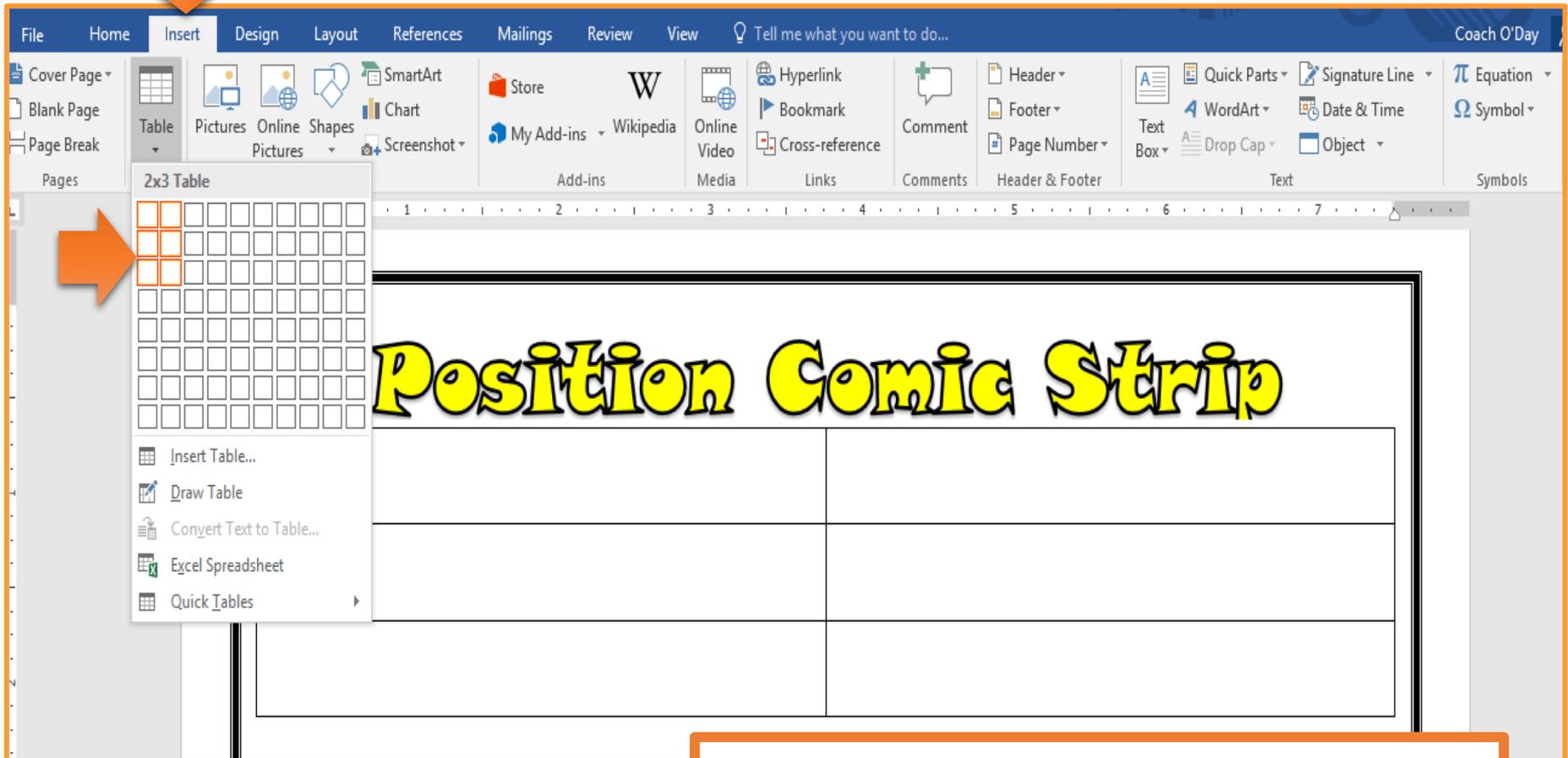
Comic Strip Boxes

INSERT TABLE 1



1. Click on HOME tab.
2. Change the text size to 12 pt.
3. Change the alignment to CENTER.

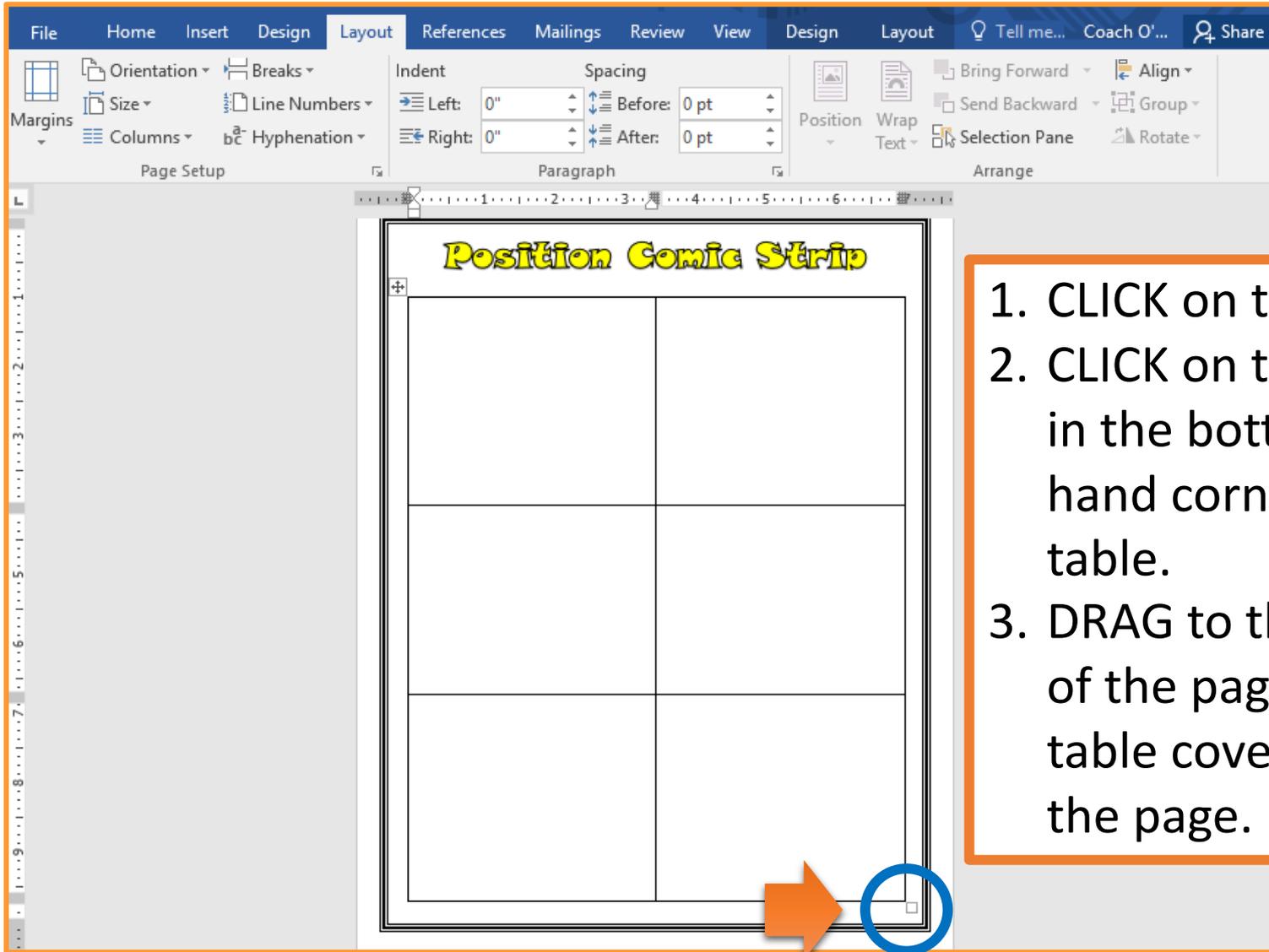
INSERT TABLE 2



The screenshot shows the Microsoft Word interface with the 'Insert' tab selected. The 'Table' button in the ribbon is highlighted, and a dropdown menu is open, showing a grid of table options. A 2x3 table is selected in the grid. Below the grid, the following options are listed: 'Insert Table...', 'Draw Table', 'Convert Text to Table...', 'Excel Spreadsheet', and 'Quick Tables'. In the background, a comic strip titled 'Position Comic Strip' is visible, with the title in a large, yellow, bubbly font. The comic strip itself is a 2x3 grid of empty cells.

1. Click on the INSERT tab.
2. Click on TABLE and select 2X3.

RESIZE TABLE



The screenshot shows the Microsoft Word interface with the 'Layout' tab selected. A table with the title 'Position Comic Strip' is centered on the page. The table has 2 columns and 3 rows. A blue circle highlights the bottom-right corner handle of the table, and an orange arrow points to it from the right. The ribbon includes 'Page Setup', 'Paragraph', and 'Arrange' groups.

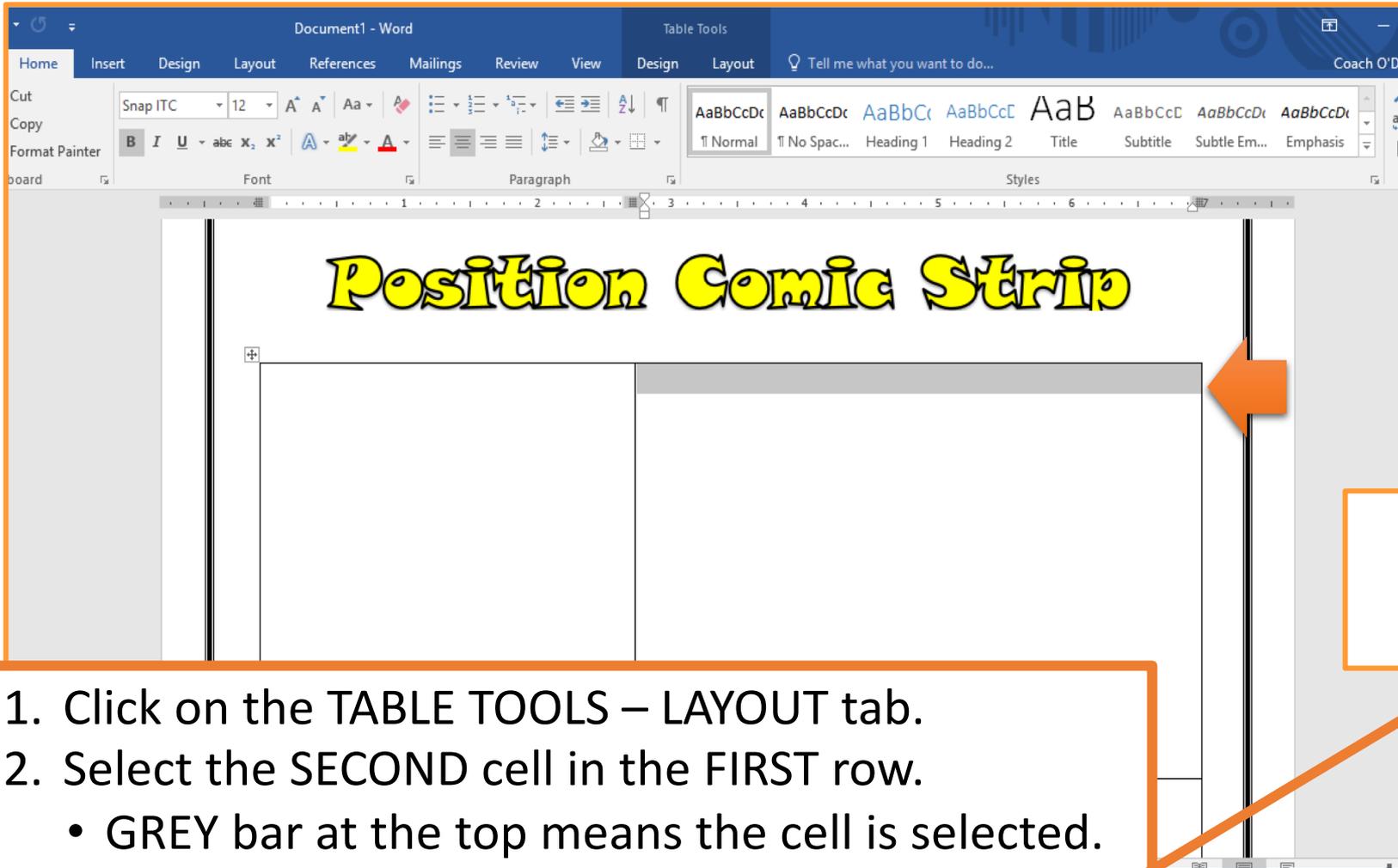
1. CLICK on the table.
2. CLICK on the handle in the bottom right-hand corner of the table.
3. DRAG to the bottom of the page until the table covers most of the page.

MERGE MIDDLE ROW

The screenshot shows the Microsoft Word interface with the 'Table Tools - Layout' ribbon selected. The 'Merge' group contains the 'Merge Cells' button, which is highlighted by an orange arrow. Below the ribbon, a table is visible with three rows. The middle row is highlighted with a grey background, and an orange arrow points to it from the left. The table has three columns and three rows. The top row has three cells, the middle row has one cell, and the bottom row has three cells.

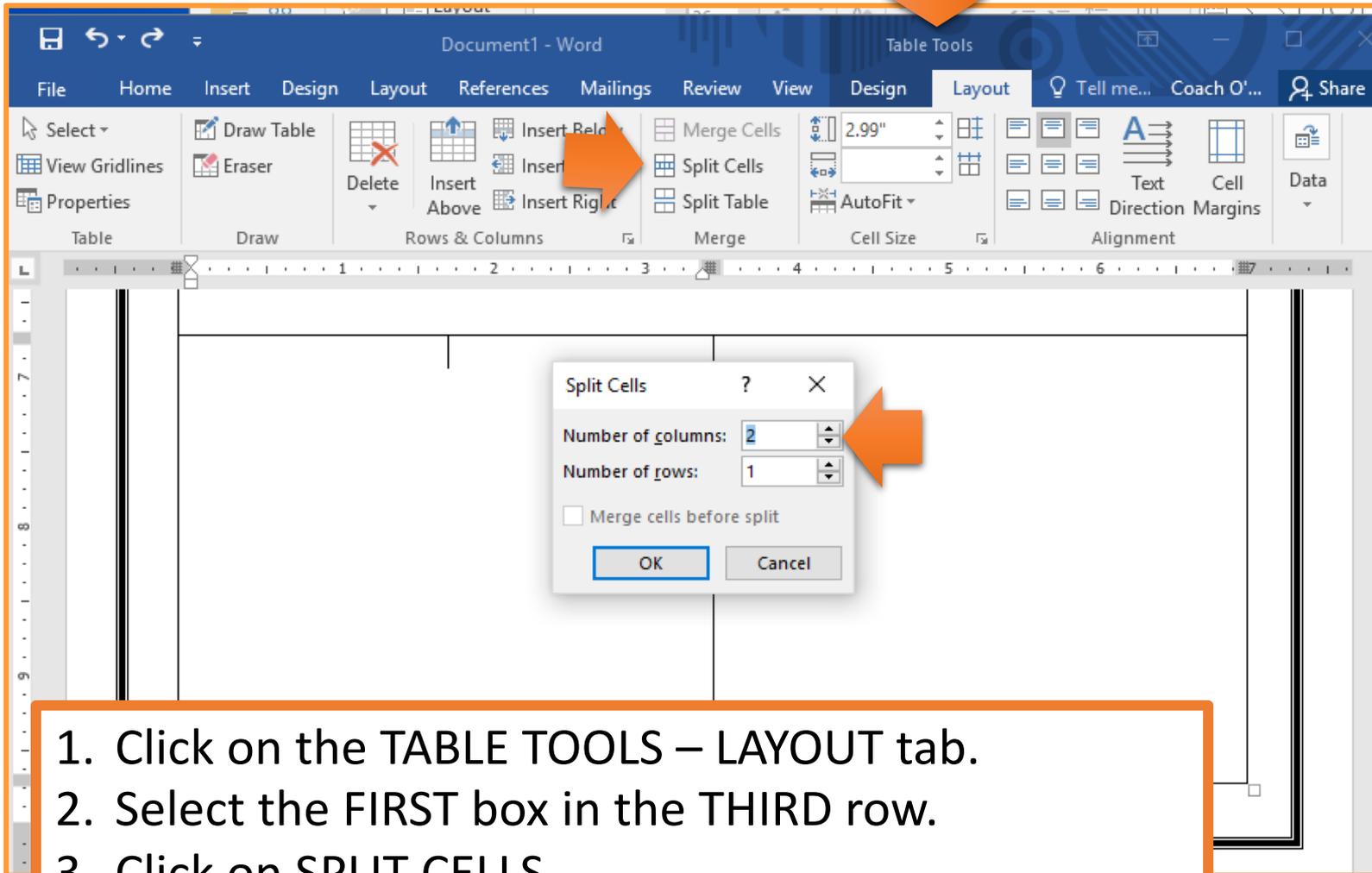
1. Select the MIDDLE ROW of the table.
2. Click on TABLE TOOLS – LAYOUT.
3. Click on MERGE CELLS .

RESIZE CELL #2



1. Click on the TABLE TOOLS – LAYOUT tab.
2. Select the SECOND cell in the FIRST row.
 - GREY bar at the top means the cell is selected.
3. Place cursor on the line until you see this symbol.
4. CLICK and DRAG line to the LEFT
 - Only the line in the FIRST row should move.

SPLIT CELL #5



1. Click on the TABLE TOOLS – LAYOUT tab.
2. Select the FIRST box in the THIRD row.
3. Click on SPLIT CELLS
4. Set the number of COLUMNS to 2.
5. Click OK

RESIZE THIRD ROW CELLS



The screenshot shows the Microsoft Word interface with the 'Table Tools - Layout' tab active. The 'Distribute Columns' button is highlighted with an orange box and an arrow. The third row of a table is selected, indicated by a grey bar at the top. Another orange arrow points to the right edge of the table.

1. Click on the TABLE TOOLS – LAYOUT tab.
2. Select the ENTIRE third row.
 - GREY bar across the top means the row is selected.
3. Click on the DISTRIBUTE COLUMNS button
 - Will become three EQUAL sections.



Comic Strip Backgrounds

SHADING BACKGROUND



The screenshot shows the Microsoft Word interface with the 'Table Tools - Design' tab selected. The 'Shading' button is highlighted, and the 'Theme Colors' palette is open. A 'Colors' dialog box is also open, showing a color wheel. A table with a cyan shaded cell is visible in the background.

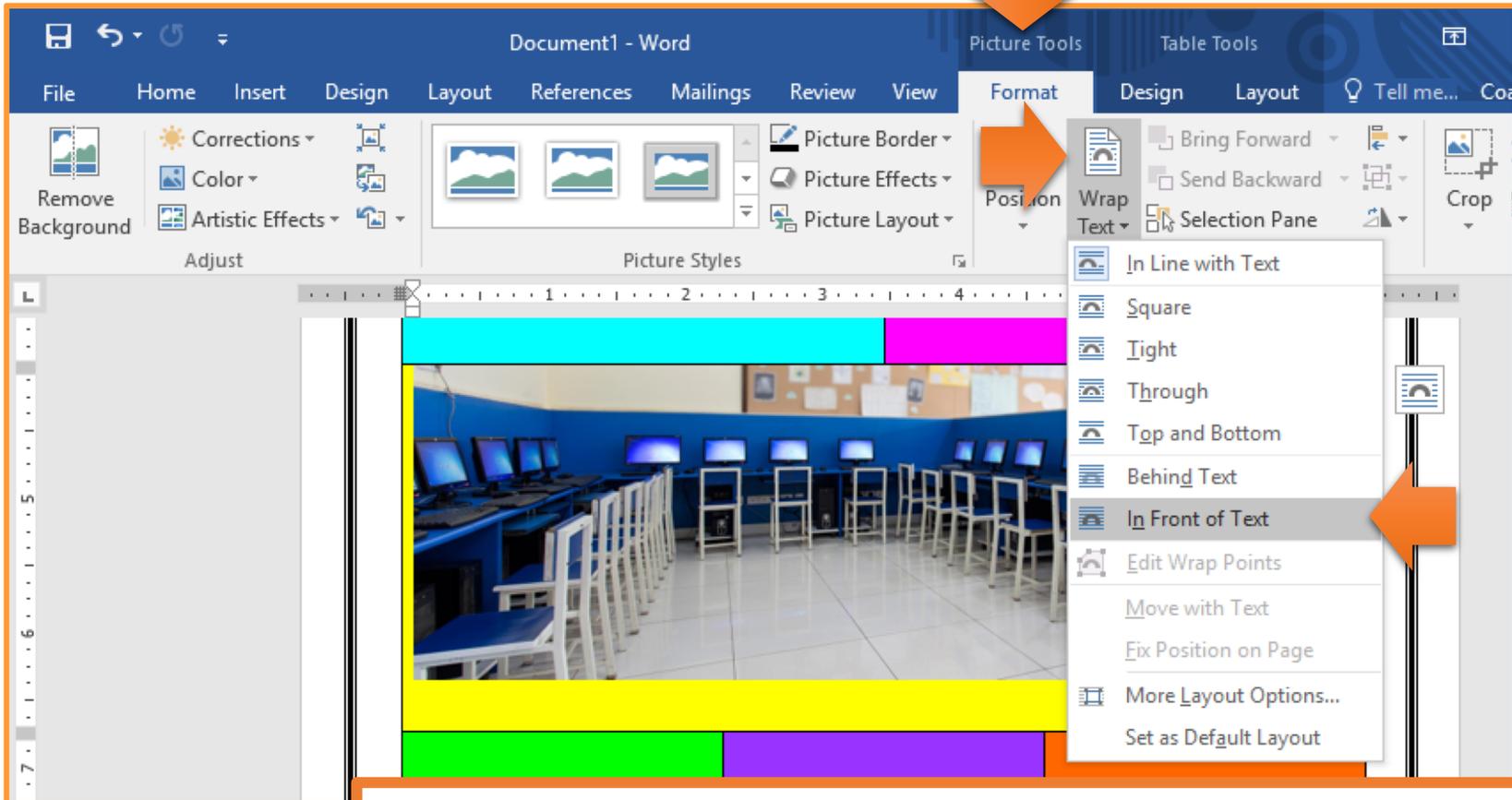
1. Click on the TABLE TOOLS – DESIGN tab.
2. Select the cell you want to shade.
3. Click on SHADING
4. Select the color YOUR CHOICE
 - Click on MORE COLORS for more options.
5. Repeat for every cell that will be shaded.

PICTURE BACKGROUND 1

The screenshot shows the Microsoft Word interface with the 'Insert' tab selected. The 'Online Pictures' button is highlighted with an orange arrow. Below the ribbon, a search window for 'bing computer lab' is open, displaying several images of computer labs. One image is selected, and an orange arrow points to the 'Insert' button at the bottom of the search window. The background of the Word document is a grid of colored cells: a pink cell at the top left, a yellow cell below it, a purple cell to the left of the yellow cell, and an orange cell below the purple cell.

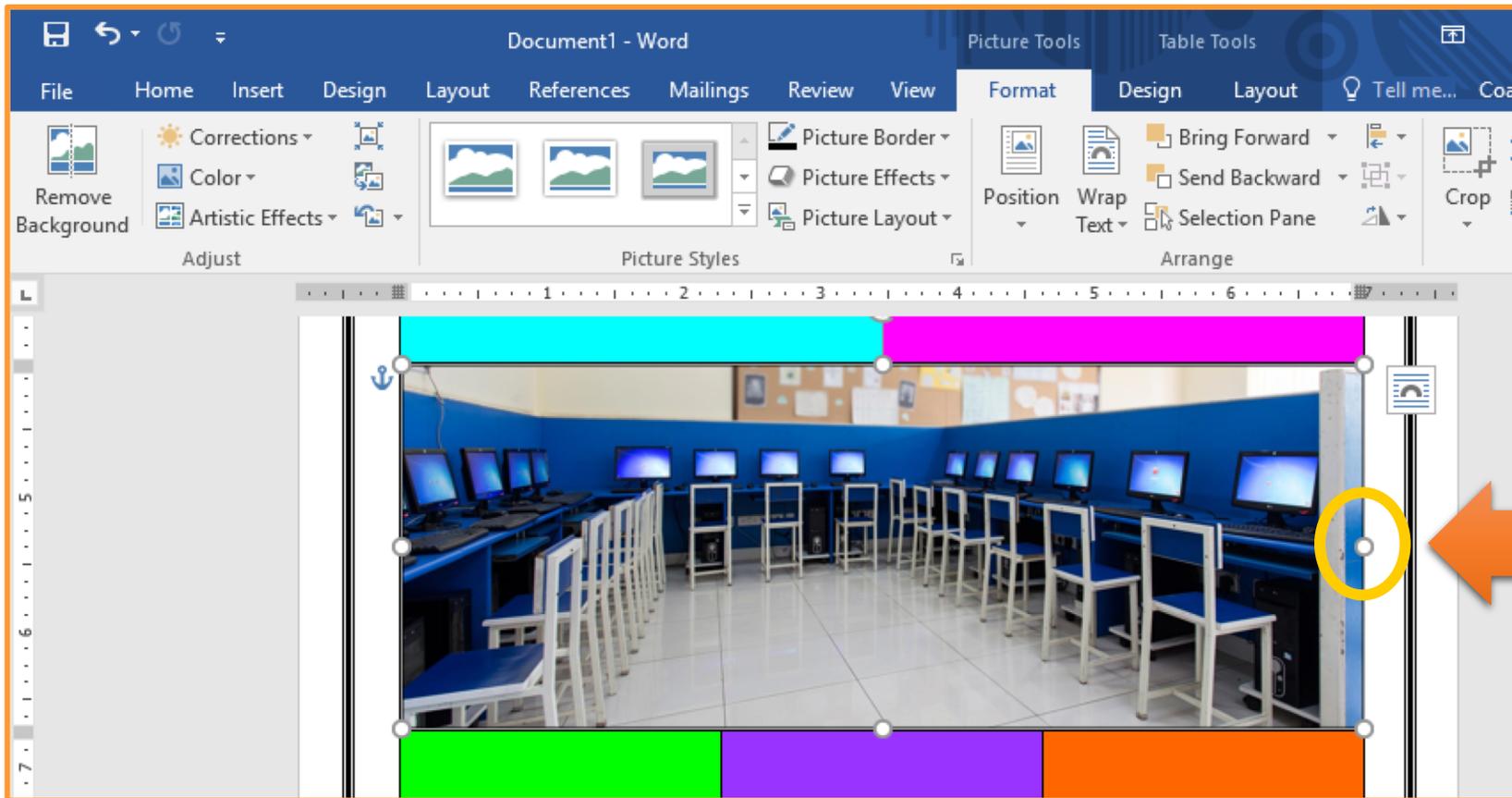
1. Click on the cell that will have a picture background.
2. Click on the INSERT tab.
3. Click on ONLINE PICTURES
4. Using keywords find an appropriate picture.
5. Select the picture and click INSERT.

PICTURE BACKGROUND 2



1. Click on the picture to select it.
2. Click on the PICTURE TOOLS – FORMAT tab.
3. Click on TEXT WRAP.
4. Select IN FRONT OF TEXT.

PICTURE BACKGROUND 3



1. Click on the picture to select it.
2. Use the handles around the picture to resize it so if fills up the ENTIRE cell.



Comic Strip Content Pictures/Graphics

***** Use slides 21-26 to INSERT & EDIT pictures/graphics in all of the comic strip cells. *****

INSERTING PICTURES

The screenshot shows the Microsoft Word interface with the 'Insert' tab selected. The 'Online Pictures' option is highlighted in the task pane. A search for 'Student clipart' is shown in a Bing search window, with several cartoon images of students and teachers. An orange arrow points to the 'Insert' button in the search results.

1. Click on INSERT tab
2. Click on ONLINE PICTURES
3. Type in your search term
4. Select the picture and click INSERT

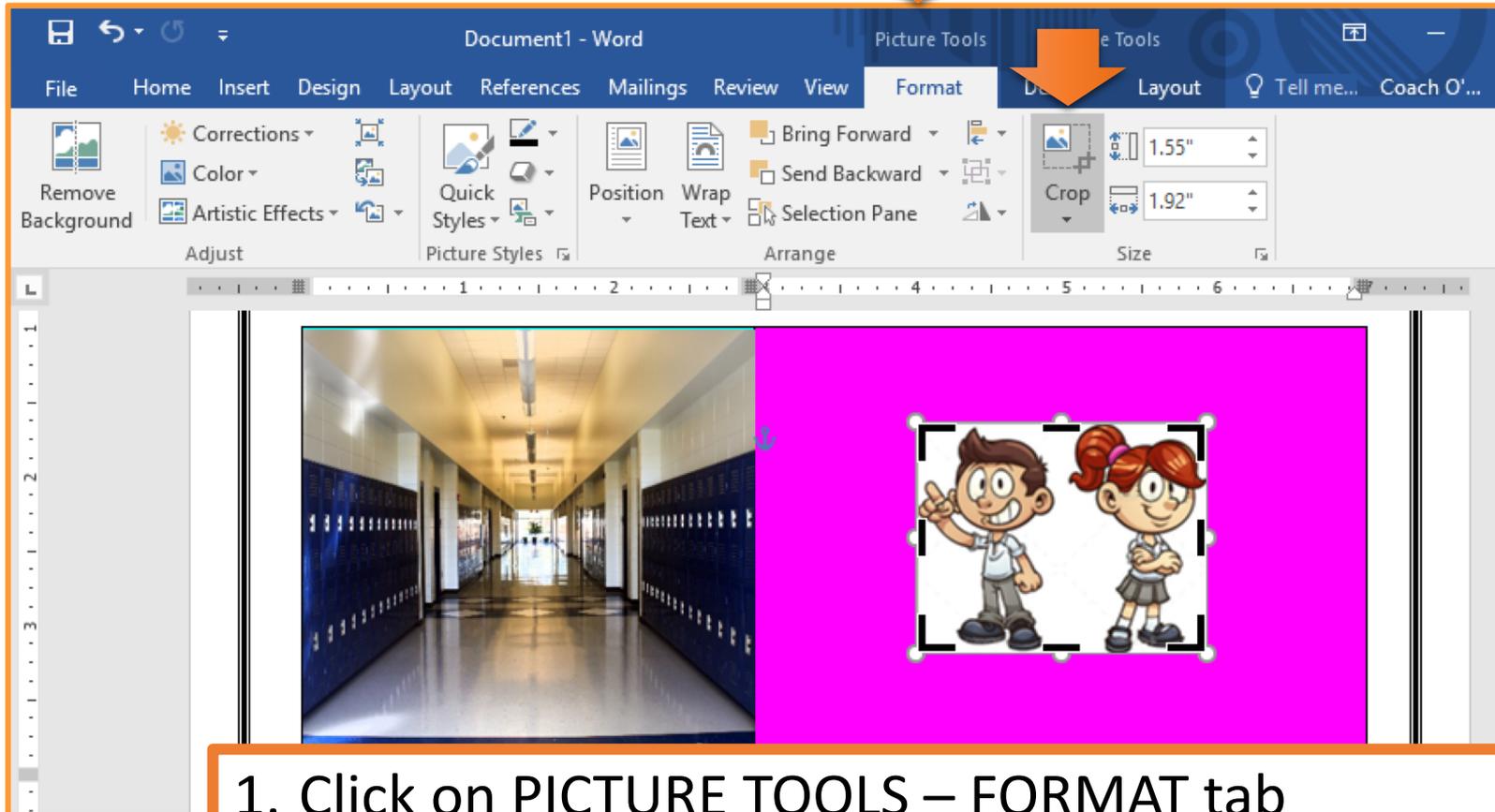
TEXT WRAP & LAYERING



The screenshot shows the Microsoft Word interface with the 'Picture Tools - Format' ribbon selected. The 'Wrap Text' dropdown menu is open, and the 'Bring Forward' dropdown menu is also open. A cartoon image of a boy and a girl is placed over a pink rectangular area on a document page.

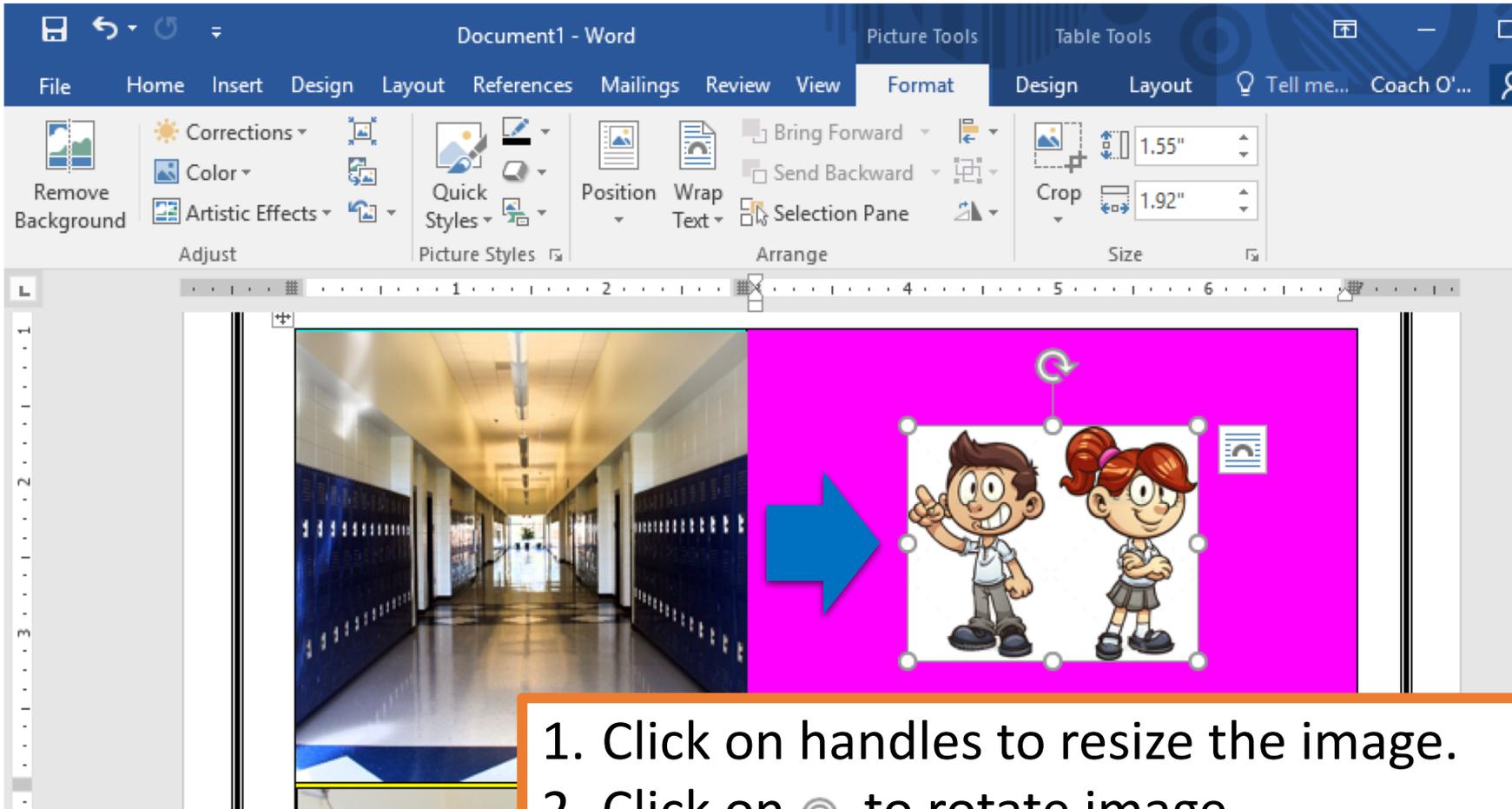
1. Click on PICTURE TOOLS – FORMAT tab
2. Click on WRAP TEXT
3. Select IN FRONT OF TEXT
4. Click on BRING FORWARD
5. select BRING TO FRONT

CROP PICTURE



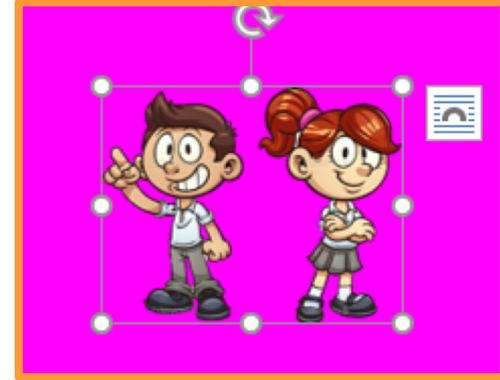
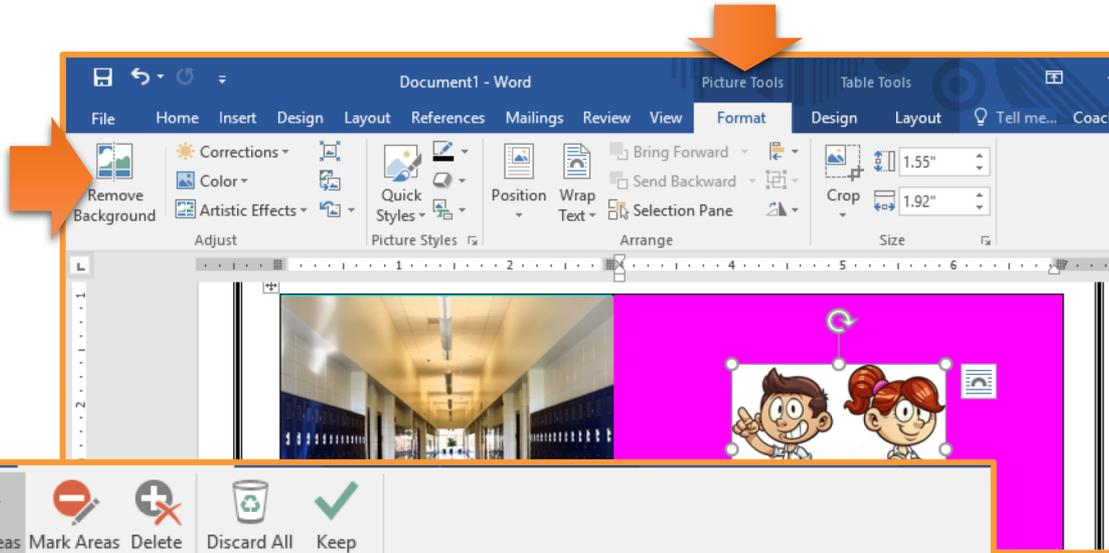
1. Click on PICTURE TOOLS – FORMAT tab
2. Click on CROP
3. Click and drag black bars around picture to crop image.

SIZING & PLACEMENT

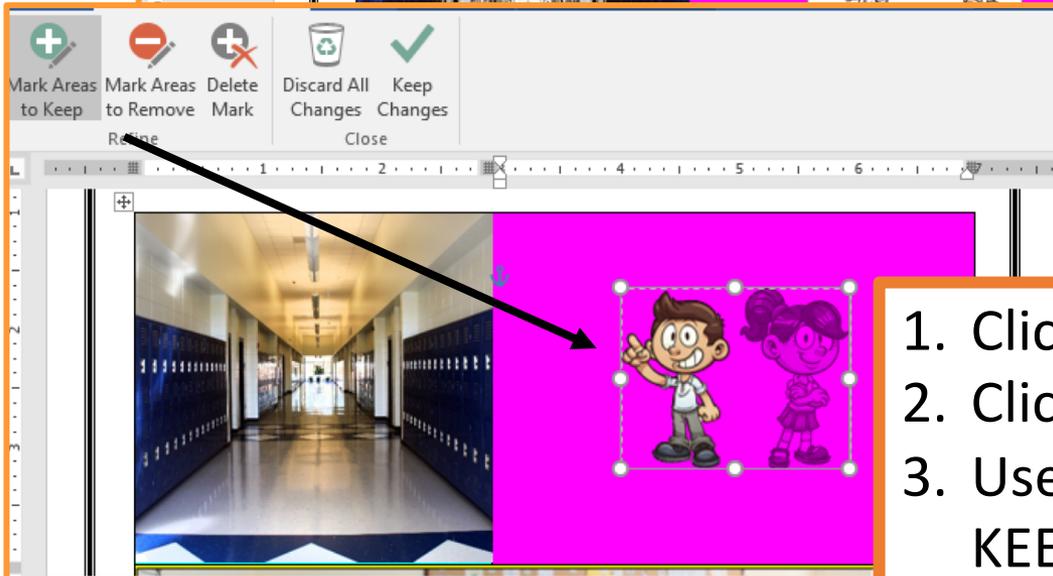


1. Click on handles to resize the image.
2. Click on  to rotate image.
3. Click on middle handle and drag across picture to flip the image.
4. Click & drag image to desired location.

REMOVE BACKGROUND



OPTIONAL



1. Click on PICTURE TOOLS - FORMAT
2. Click on REMOVE BACKGROUND
3. Use the MARK AREAS TO KEEP/REMOVE to select the graphics that you want to keep/remove.
4. Click KEEP CHANGES.

PHOTO EDITING

The image shows the Microsoft Word interface with the 'Picture Tools' ribbon selected. The 'Format' tab is active, displaying various editing options. Three callout boxes highlight specific tool groups: 'Sharpen/Soften' and 'Brightness/Contrast' under the 'Adjust' group; 'Color Saturation', 'Color Tone', and 'Recolor' under the 'Color' group; and 'Artistic Effects' under the 'Artistic Effects' group. A cartoon boy is overlaid on a photo of a hallway, and a large pink rectangle is visible on the right side of the image.

Use tools to edit images

- Corrections: Sharpen/Soften & Brightness/Contrast
- Color: Tone, Saturation, & Recoloring
- Artistic Effect: Various effects options

OPTIONAL



Comic Strip Content Thought/Speech Bubbles

***** Use slides 27-31 to INSERT & EDIT callouts in all of the comic strip cells. *****

INSERTING CALLOUTS



File Home **Insert** Design Layout References Mailings Review View Tell me what you want to do...

Cover Page Table Pictures Online Pictures Illustrations Store My Add-ins Wikipedia Add-ins Online Video Media Links Comment Comments Header & Footer Text

POSITION COMIC SCRIPT

7th Grade: Argumentative Prompts

1. Should unhealthy/junk food/sugary drinks be taxed more than other foods?
2. Should students be able to be punished by their school for what they say online?
3. Should the United States have universal healthcare?
4. Should computers & tablets replace printed books?
5. Should texting while driving be illegal in every state?
6. Should parents limit the amount of screen time they allow their children?
7. At what age should a person be allowed to vote?
8. At what age should children be allowed to be left at home alone?

1. Click on INSERT tab
2. Click on SHAPES
3. Select one of the CALLOUTS (at bottom)
4. Click and drag to draw callout on page.

BUBBLE TEXT

The screenshot shows the Microsoft Word interface with the Home tab selected. The ribbon includes options for Font, Paragraph, and Styles. The main document area displays a comic strip titled "POSITION COMIC STRIP" in a yellow, bubbly font. Below the title, there is a blue speech bubble containing the text: "Bet when you came to school today you didn't think you would be making a comic strip." The comic strip also features a cartoon boy pointing, a cartoon girl, and a list of 7th-grade argumentative prompts. An orange arrow points to the Home tab, and another orange arrow points to the speech bubble text.

1. Click on HOME tab
2. Select the speech bubble text.
3. Change the font to COMIC SANS, ELEPHANT, or SNAP ITC.
4. Change the text size to between 10-12pt.

CALLOUTS WRAP & LAYERING

The screenshot shows the Microsoft Word interface with the 'Drawing Tools' ribbon selected. The 'Format' tab is active, and the 'Wrap Text' dropdown menu is open, showing 'In Front of Text' selected. A blue callout box is positioned over a comic strip image. The comic strip features a boy pointing and a girl standing next to a list of 7th-grade argumentative prompts. The callout box contains the text: 'Bet when you came to school today you didn't think you would be making a comic strip.' The background image shows a school hallway with lockers and a pink background for the prompts.

1. Click on DRAWING TOOLS – FORMAT tab

2. Click on WRAP TEXT

3. Select IN FRONT OF TEXT

4. Click on BRING FORWARD

5. select BRING TO FRONT

CALLOUT STYLE

The screenshot shows the Microsoft Word interface with the 'Format' tab selected under 'Drawing Tools'. The 'Shape Styles' gallery is open, showing three styles: 'Light Blue', 'Dark Blue', and 'Light Blue with Dark Blue border'. An orange arrow points to the 'Light Blue with Dark Blue border' style. Below the ribbon, a comic strip titled 'POSITION Comic Strip' is displayed. The comic strip has two panels. The first panel shows a boy in a hallway with a callout box that says: 'Bet when you came to school today you didn't think you would be making a comic strip.' The second panel shows a girl pointing to a list of prompts titled '7th Grade - Argumentative Prompts'. The list contains seven questions: 1. Should unhealthy/junk food/sugary drinks be taxed more than other foods? 2. Should students be able to be punished by their school for what they say online? 3. Should the United States have universal healthcare? 4. Should computers & tablets replace printed books? 5. Should texting while driving be illegal in every state? 6. Should parents limit the amount of screen time they allow their children? 7. At what age should a person be allowed to vote?

1. Click on DRAWING TOOLS – FORMAT tab
2. Click on the callout
3. Select a style from the SHAPE STYLES menu.

SIZE & PLACE CALLOUT

The screenshot shows the Microsoft Word interface with the 'Format' tab selected. The 'Arrange' group is expanded, showing options like 'Bring Forward', 'Send Backward', and 'Selection Pane'. A callout bubble is being edited, with a blue circular handle being dragged towards a cartoon character in a comic strip. The comic strip features a boy pointing and a girl standing next to a list of prompts.

SPEAKER HANDLE

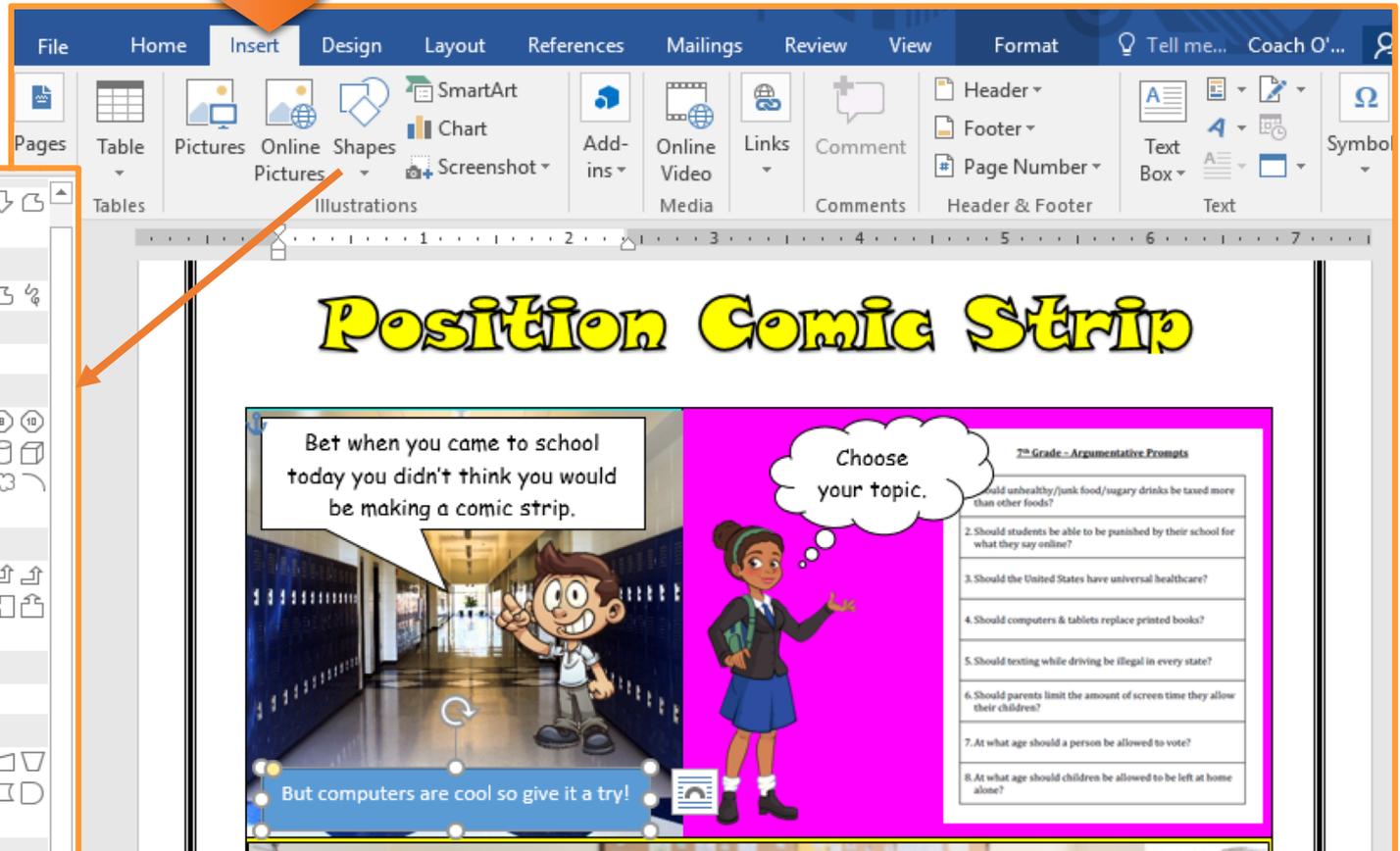
1. Click on callout bubble.
2. Use handles around outside to resize bubble.
3. Drag speaker handle towards who is doing the talking in the cell.



Comic Strip Content Info Boxes

***** Use slides 32-35 to INSERT & EDIT info boxes in the comic strip cells. *****

INSERTING INFO BOXES



1. Click on INSERT tab
2. Click on SHAPES
3. Select RECTANGLE/ROUNDED RECTANGLE
4. Click and drag to draw shape on the page.

INFO BOX TEXT

The screenshot shows the Microsoft Word interface with the Home tab selected. The ribbon includes options for File, Home, Insert, Design, Layout, References, Mailings, Review, View, Format, Tell me..., Coach O..., and Share. The Font section shows 'Comic Sans M' and '10'. The Paragraph section shows 'Normal' style. The document content features a comic strip scene with a boy in a school hallway and a girl thinking about choosing a topic. A list of 7th-grade argumentative prompts is visible.

Bet when you came to school today you didn't think you would be making a comic strip.

Choose your topic.

7th Grade - Argumentative Prompts

1. Should unhealthy/junk food/sugary drinks be taxed more than other foods?
2. Should students be able to be punished by their school for what they say online?
3. Should the United States have universal healthcare?
4. Should computers & tablets replace printed books?

But computers are cool so give it a try!

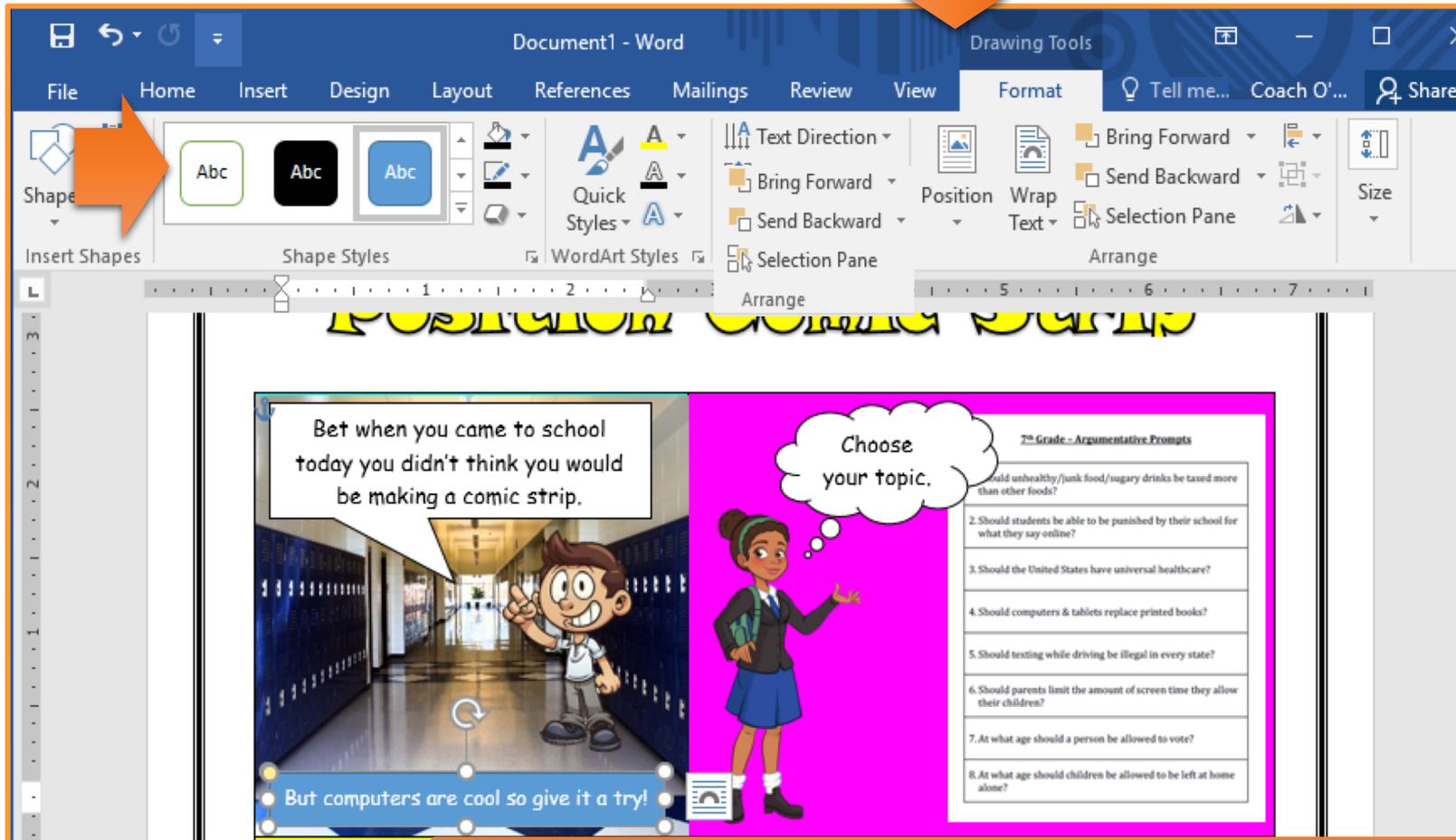
1. Click on HOME tab
2. Change the font to COMIC SANS, ELEPHANT, or SNAP ITC.
3. Change the text size to between 10-12pt.
4. Enter additional info for the reader.

INFO BOXES WRAP & LAYERING

The screenshot shows the Microsoft Word interface with the Drawing Tools - Format tab selected. The 'Wrap Text' dropdown menu is open, and the 'Bring Forward' dropdown menu is also open, showing the 'Bring to Front' option selected. The background shows a comic strip layout with a boy and a girl, and a list of 7th-grade argumentative prompts.

1. Click on DRAWING TOOLS – FORMAT tab
2. Click on WRAP TEXT
3. Select IN FRONT OF TEXT
4. Click on BRING FORWARD
5. select BRING TO FRONT

INFO BOX STYLE



1. Click on DRAWING TOOLS – FORMAT tab
2. Click on the info box.
3. Select a style from the SHAPE STYLES menu.

SIZE & PLACE INFO BOXES

The screenshot shows the Microsoft Word interface with the ribbon set to 'Format'. The ribbon includes sections for Font, Paragraph, and Styles. The main document area contains a comic strip and a list of prompts. The comic strip features a boy in a school hallway saying, 'Bet when you came to school today you didn't think you would be making a comic strip.' Below him is a speech bubble that says, 'But computers are cool so give it a try!'. To the right, a girl in a school uniform has a thought bubble that says, 'Choose your topic.' Next to her is a list of 8 argumentative prompts for 7th grade, such as 'Should unhealthy/junk food/sugary drinks be taxed more than other foods?' and 'Should students be able to be punished by their school for what they say online?'. An orange arrow points to the bottom-left corner of the comic strip area, where a small blue square handle is visible.

1. Click on info boxes.
2. Use handles around outside to resize box.
3. Drag box to desired location.



Saving Document

SAVING TO ONEDRIVE



Document1 - Word

File Home Insert Design Layout References Mailings Review View Tell me... Coach O'Day Share

Paste Snap ITC 28 A Aa Font Paragraph Styles

Position Comic Strip

Bet when you came to school today you didn't think you would be making a comic strip.

Choose your topic.

7th Grade - Argumentative Prompts

1. Should unhealthy/junk food/sugary drinks be taxed more than other foods?
2. Should students be able to be punished by their school for what they say online?
3. Should the United States have universal healthcare?
4. Should computers & tablets replace printed books?
5. Should texting while driving be illegal in every state?
6. Should parents limit the amount of screen time they allow their children?



Click on DISK ICON to save your document to OneDrive



Turning in Assignment

TURN IN ASSIGNMENT

The screenshot shows a user interface for an assignment titled "Comic Strip". At the top, there are navigation tabs: "Conversations", "Files", "Class Notebook", and "Assignments" (which is selected). In the top right corner, there are icons for a share link and a refresh button. Below the navigation, there is a "Back" button on the left and a "Turn in" button on the right, with a large orange arrow pointing to it. The assignment details include: "Comic Strip" as the title; "Due Date" of "Thu May 30, 2019 at 11:59 PM"; and "Points" of "50 points possible". Under "Instructions", it says "Use the direction booklet to help you." Under "Reference materials", it says "None". Under "My work", there is a document titled "Comic Strip.docx" with a Microsoft Word icon and a three-dot menu, with a large orange arrow pointing to it. Below the document is a "+ Add work" button.

1. Verify that your document is under MY WORK.
2. Click on TURN IN.